



## THOMAS JEFFERSON HIGH SCHOOL FOR SCIENCE AND TECHNOLOGY PARTNERSHIP FUND

### Partnership Fund Community Grant Guidelines 2016

The Thomas Jefferson High School for Science and Technology Partnership Fund, Inc (TJ Partnership Fund) will distribute community grants to TJHSST related clubs, organizations, and boosters. These grants will be given to groups that enhance our mission to “support the unique learning opportunities, specialized curriculum and innovative research experiences available to students at TJHSST,” as indicated in our bylaws.

#### Overview

- Community Grants range generally from a minimum of \$250 to the maximum grant of \$1,500.
- Organizations must submit an application to be considered for funding. Only one application can be submitted per group per grant year and must be submitted with approval of at least one TJHSST Faculty or Staff member.
- Grants will be given once each school year and new grant deadlines will be announced annually.
- All grants must be spent by June 30, 2017.

#### Selection Process

- TJ Partnership Fund staff will collect all applications.
- A team of TJ Faculty, Staff, and Administration will be assembled to review applications and make funding recommendations.
- Organizations will be notified of any decision via e-mail.
- Once an organization or group’s project is selected for funding, grant checks will be sent to the TJ Finance department and moneys will be distributed through the group’s TJHSST accounts.
- All Organizations will be asked to submit a final report.

#### The following will not be considered for funding:

- Organizations, programs, or projects that do not benefit the TJ community.
- Organizations or programs that deny service, membership or other involvement on the basis of race, religion, color, sex, sexual orientation, gender identity, age, national origin, ancestry, citizenship, veteran, or disability status.
- Scholarships (tuition, room, board, other expenses for college/university/vocational school attendance).
- Political causes, candidates, organizations or campaigns.
- Travel expenses.
- Grant funds are not transferable.